

**St. Catherine of Siena Board of Catholic Education  
Minutes for Meeting of 8/2/2022**

Opening Prayer: Becky Schill

Roll Call: Present: Mike Jacks, Juliane Brown, Jenny Tallarigo, Father Stef, Becky Schill, Sarah Dinkelacker, Colleen Copenhaver, Jenny Collopy

Absent: Judy Newberry

Excused:

**Evaluation/Planning Committee Report (Becky Schill)**

Meeting times and prayer assignments for each meeting were distributed.

Colleen Copenhaver, Jenny Collopy, and Jenny Tallarigo will be on the Marketing/PR Committee. Juliane Brown and Sarah Dinkelacker will be on the Policy Review Committee. Becky Schill will be the Evaluation/Planning Committee.

Jenny recorded this meeting and will type up the transcripts. If anyone wishes to take on the secretary duties for this coming school year, please let us know. She records the meeting and sends the minutes before the next meeting.

**Public Relations/Marketing Committee Report (Jenny Collopy, Colleen Copenhaver, Jenny Tallarigo)**

May minutes were approved.

Yard signs stating that “A St. Catherine Colt Lives Here” would be great. PTO is looking for a donor to pay for the signs. Yard signs would be a great way to show school pride and advertise the school.

**Principal’s Report (Mike Jacks)**

Abbey Ball has resigned as part-time counselor/aide. Molly Fassler has resigned as librarian. Alicia Coyle will be returning to St. Catherine as the new librarian - she used to teach First Grade here.

Other new hires include Betsy Stegner (former school secretary) for the Cafeteria Manager position, Bill Arnzen for Junior High Social Studies and Math, Brett Lampe for K-8 Art Education, Jan Hamilton (our former kindergarten schoolteacher) as an Instructional Aide, and Brenda Hayden for K-8 Music Education.

The principal’s back to school meeting will be at the curia tomorrow. So far, as we know, nothing has changed on covid protocols since May 2022.

Also, the Friday genius hour will be starting this year.

Based on the survey results, Mike is working on a behavior/discipline expectations policy and will be sending to Fr. Stef for review. Mike would like to also get teacher input and discuss in the next board meeting. The policy's theme will be Be a Colt (Faithful, Respectful, Responsible, and Safe). What does it mean to be a Colt in church? In the hallway? In the cafeteria? It will also address what to do with inappropriate behavior. Similar to Children's Hospital, the end goal will be to have a poster by the door in each classroom as a reminder to all about expectations (similar to Children's CARE acronym).

Mike will report on his annual school goals after summer break.

### **Policy Review Committee Report (Juliane Brown and Sarah Dinkelacker)**

Juliane made some formatting revisions to the search and seizure policy to prepare for distribution. Final version will be emailed to the board for final approval.

Kenny Collopy and Dan Schill are currently formatting the policies for final approval to distribute to parents. They are not changing content but revising grammar, spelling, formatting. No additional review by the board is required.

The pregnancy policy was distributed to the board for discussion/review in the next meeting. It is currently being revised. After this policy, we will be finished reviewing/revising policies. Covid and health policies are not listed as policies as they are diocesan decisions. All policies will be listed on the website. Parents will be asked to sign off on the policies via Google form. Parents will also be able to request paper copies if desired. Constitution and bylaws will follow the same process. For policies still in revision, these will be noted.

A few parents have had questions about students attending kindergarten a year early at St. Catherine of Siena and then repeating kindergarten at Fort Thomas Schools. Mike confirmed that all students must be age 5 by August 1<sup>st</sup> (the law) in order to enroll in kindergarten at St. Catherine of Siena. Our policy lists August 31<sup>st</sup> and will be revised. Mike is checking on the exact verbiage, especially for required age of first graders listed in the policy as the law could have changed. Mike to give the board the KRS statute. Due to covid, the public school system currently permits children to repeat a grade without it being listed as a retention (being held back by teacher or principal). Public schools were not in person as much as private schools and Mike does not see as much of a gap/need to repeat a year in the private schools.

A security committee has been established with Andrew Schierberg as chairperson, Nick Tallarigo, Megan Schubert, and Jeff Hartmann. The purpose of the committee is to periodically review our current behaviors and assess if any changes are needed. A new security system is being ordered and the committee has met a few times to provide security guidance to Fr. Stef and Dennis Hicks.

### **Pastor's Report (Father Stef)**

Fr. Stef is interviewing for the CCD position. Based on some feedback, we need to find a full-time DRE (sacramental, CCD, guiding young families with children, young couple). Fr. has been thinking of Mother Angelica who had no \$ but started her own television/radio network believing this was what God wanted. He's getting more conservative with the budget and has wanted a DRE for the past 3 years. Fr. Stef has someone in mind for the position.

Fr. Stef is definitely hiring someone for CCD (may be separate to DRE for now). We need CCD teachers too (likely 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 7<sup>th</sup>). If you think of anyone who may be interested, please contact Fr.Stef.

We have hired a music director who will teach K-8 and will split her time between St. Catherine of Siena school and NCC as well as be the church music director: 40% NCC, 20% St. Catherine, and then 20% music director. The teacher has some chimes to incorporate into the lessons. We will have K-8 music, art, humanities, and electives this year.

Some of the men of the parish have asked Fr. Stef if he would support a boys Troop of St. George, which is similar to Boy Scouts and fosters father and son involvement. Fr. Stef said he would support this just like American Heritage Girls.

### **Religious Education Report (Kip Perkins)**

St. Catherine of Siena is in search of a new CCD Director.

### **Representative Updates**

#### **PTO Update: (Becky Schill)**

Next meeting is August 18<sup>th</sup>. The board will recommend that the PTO create a platform for teachers to add their wish lists for the year.

Next meeting is on September 6, 2022

Closing Prayer: Becky Schill

Adjournment: