**St. Catherine of Siena Board of Catholic Education**

**Minutes for Meeting of 9/6/2023**

Opening Prayer: Board Members prayer

Roll Call: Present: Mike Jacks, Juliane Brown, Father Stef, Becky Schill, Sarah Dinkelacker, Colleen Copenhaver, Jenny Collopy, Molly Geiger, Mike Ruwe, Michael Schuh, Doug Marx

Absent:

**Evaluation/Planning Committee Report (Becky Schill)**

Introductions for everyone. New members this year Mike Ruwe, Michael Schuh and Molly Geiger. Everyone has agreed to serve again this year on the board except for Jenny Tallarigo.

Meeting dates are set for the year as the first Tuesday of the month except April because of Spring Break, we will meet on April 16th that month.

New Member Board Orientation is September 18th at 7:00 and our new members will attend.

**Public Relations/Marketing Committee Report (Jenny Collopy, Colleen Copenhaver)**

The committee plans to put together a “Fact Sheet” about St. Catherine School for quick reference with lots of facts and snippets of information about the school. This will be a great resource to use for marketing during the open houses and other activities to promote the school. We are asking each BOCE member to think of 2-3 facts about the school that they personally would like to see on the fact sheet. Each member will get the facts to the Marketing Committee by the October meeting. The goal is to have this completed before the open house.

Preschool Marketing – Julianne discussed preparing and distributing the flyers to the preschools again this year. We all agreed it is a good marketing tool and we will do it again this year. Students who help can receive service hours to help with that. Jenny C. suggested and offered to help to set up a QR code on the flyer. Mike suggested seeing if there is a way that we can track how well the flyers work to bring people into the school. Others suggested thinking about preschools outside of Ft. Thomas. Another idea was to contact the realtors in some of the new neighborhoods being built to distribute them.

**Policy Review Committee Report (Juliane Brown and Sarah Dinkelacker)**

The Diocese has just re-instated the Board of Education and they are in the process of reviewing and updating all the policies. None of the policies are published yet but Mike found out that our Kindergarten Age of Admission policy wasn’t in compliance with what the diocese has set. We need to change our policy. Mike prepared the policy with the verbiage from the diocese. The first reading of the new policy was completed. We will send a message in the announcements to the families so they can acknowledge the policy change once we have final approval. The board agreed it is best to wait to update the final outstanding policy until the Diocese has completed the diocesan ones.

**Principal’s Report (Mike Jacks)**

Mike shared the goals he has set for the year:

1 – Refocus the position of Intervention Specialist – Marie Johnson is the new teacher in this position and is currently reviewing all ALP’s and bringing the teacher and parents into that conversation.

2 – Promote the parish focus of forming parents as the primary educators, evangelizers and formation of their children in the faith.

3 – Collect and utilize classroom, formative, summative and MAP data in order to guide and inform instruction practices to improve student learning.

4 – Assist teachers in taking advantage of opportunities to cultivate critical thinking, problem solving and curiosity in their students and help students apply learned knowledge to situations in their lives.

5 – Promote collaboration in academic areas with the teachers in our school and explore possibilities of their collaboration with teachers from other local schools.

**Religious Education Report (John David Kimes)**

Loreto, family catechesis is replacing CCD. The first meeting is set for tomorrow. About 40 families are registered – about 70 students and about 50 parents with a few still coming in. John David is very pleased with the registration. More information about Loreto is on the website on the parish side. They offer babysitting for younger kids so that the parents can attend and not worry about that. Kenosis is a youth group and is set for twice a month. Altars Guild will start soon and be twice a month as well. It is a club for altar servers to learn more about the mass and have more fellowship outside of school and to provide more training. OCIA (formerly RCIA) is starting soon as well.

**Pastor’s Report (Father Stef)**

Ft. Stef thanked everyone for all the work that the Board does. He wanted to make sure we all understand that this is an advisory board and hopes that everyone feels open to talking to him about what we are feeling so he is able to make decisions based on how we all truly feel.

PTO is working on financing with Dennis and the finance council. They are attempting to figure the best way forward, so the PTO is able to do what they need to do as well as stay within the Diocesan guidelines.

**PTO Update:**

Back to school with Kona Ice was a success. Upcoming Items: Mum sale, room parent and party sign-ups are going around, Dine to Donate at LaRosas, Boosters is hosting a CPR Training next week before the meeting on 9/14.

Next meeting is on October 3, 2023

Closing Prayer: Becky Schill

Adjournment