**St. Catherine of Siena Board of Catholic Education**

**Minutes for Meeting of 2/07/2023**

Opening Prayer: A Board Members Prayer

Roll Call - Present: Mike Jacks, Juliane Brown, Jenny Tallarigo, Colleen Copenhaver, Jenny Collopy, Becky Schill, Sarah Dinkelacker and Doug Marx

Absent: John David Kimes, Fr. Stef

**Evaluation/Planning Committee Report (Becky Schill)**

Approval of January Minutes

Welcome to Doug Marx who will be the new Parish Council Liaison taking the place of Judy.

John David came down with a sickness so we will discuss the Family of Faith at the next meeting.

**Principal’s Report: Mike Jacks**

Open House Overview:

* 6 New K prospective families came through and 2 new prospective 6th grade families. – 4 of those are registered for Kindergarten.
* 2 of the families for K were there specifically from the preschool flyers. (Thanks, Juliane!)
* 2 additional private tours for K are scheduled for this coming week that couldn’t make the Open House date.
* Lots of current families came to the Open House. Mike brought up how it could be overwhelming for the new families when all the current families are socializing. It was slightly difficult for the tour guides to begin the tours and very crowded right at that area. The board discussed possible solutions or alternatives so as to not overwhelm the potential new families but keep the good energy of having existing families there. Mike’s biggest concern was the conflict of wanting to celebrate the beginning of Catholic Schools week with trying to recruit new families. Mike doesn’t want to take away from the potential new families but did think there is a benefit to having existing families there. Very much the same turnout as last year Open House. Possible solution would be to have current families just go straight to the Parish Center for Donuts and the Book Fair. Still need to think about everything and decide what is best. Discussed the idea of doing a marketing video.
* We discussed the need for a better process for a master calendar and getting everything, including gym schedule, in one place.

Pick up procedure was discussed:

* Pros and cons of keeping parents in the cars or letting people socialize and mingle as they are picking up and waiting for the kids. Can we figure out some sort of compromise so that we can keep the kids safe and allow parents to socialize?
* When we tried the Friday’s socialization for a bit, there were some issues with safety. It was proposed to think about an actual system that is very clear for parents and be sure everyone understands that procedure. Possibly give that a try on Fridays in the 4th quarter to see how it works and if it can be safe. If it does work, then possibly implementing it the full 5 days next year if that works. We can get the security committee to assist with that system.

Blue Ribbon requirements went back to including scores from grades 3-8. ALL must have the cut scores for Math and Reading to apply and we didn’t make those scores. Mike discussed the MAP scores and how our students performed.

RIT scores are estimation of where the students’ instructional level is at that time on that test. It measures progress and growth which helps teachers to increase achievement. St. Catherine shows overall growth in all grades even though we didn’t make the cut scores. Handouts were give to BOCE to go over these scores.

Accreditation for all Catholic schools is every 5 years and St. Catherine is due. The faculty has been working on the virtual binder, which basically outlines everything we do at St. Catherine. A site visit is scheduled for March 8th , which isn’t evaluative. They only compare what is outlined in the binder to what they observe in the visit. They look at the data in the binder and make sure they are seeing that in the school. They just make recommendations and commendations. They will need to meet with reps from PTO, BOCE, Fr. Stef, students, and teachers.

**Public Relations/Marketing Committee Report (Jenny Collopy, Colleen Copenhaver, Jenny Tallarigo)**

Colts Kudos – Mike nominates Alicia Coyle for the extra time she put in for the Book Fair AND Betsy Stegner for all the extra time she put it for the family dinner.

Talked about doing a spring scavenger hunt again and what dates might work. Last year attendance was kind of low because of spring sports conflicts. Hoping to possibly find a good date for that in April/May.

Next meeting is on March 7th – focus on the Family of Faith program for CCD.

Closing Prayer: Hail Mary

Adjournment