

St. Catherine of Siena PTO MEETING

FEBRUARY 28, 2019

WHILE WE ARE WAITING TO BEGIN:



- 1.) Introduce yourself to those you do not know!
- 2.) **Split the Pot &** enjoy drinks. (Proceeds benefit teach slush funds)
- 3.) Type sli.do into web browser:

Enter code **#B358** then hit JOIN button to take survey & submit anonymous question or suggestions and vote up favorite questions proposed by others.



AGENDA:

- Gathering – Fellowship
- Opening Prayer
- **Special Guest:** Nancy Browning – Chair Evaluation/Planning Committee
- Officer Reports
- Committee Reports
- Announcements
- Closing Prayer



OPENING PRAYER:

Father,

We thank you for the opportunity to gather this evening.

May you guide us to work together & serve you during this meeting.

We ask your blessing upon our endeavors & upon all present today.

May your love & grace continue to guide us, in everything we do today & in the future.

**We pray in Jesus name,
Amen**



GUEST PRESENTATION –

Nancy Browning – Board of Total Catholic Education
Chair Evaluation/Planning Committee

You can review past meeting minutes on the website. Purpose is to focus on all education for parish (including CCD) and school.

Following 2018 Verification Report, board addressed to review recommendations:

- replenish budget for technology
- work to provide faculty room (confidential space to collaborate)
- work toward having a foreign language teacher – 2 interviewed but fell through
- air conditioning in the building – need significant electrical updates, bid submitted
- teachers stay current on latest teaching skills – educational grant received for 3 teachers to attend training 3/15 in Atlanta
- evaluate adding a pre-school program – more space needed



CURRENT 2018-2019 PTO EXECUTIVE BOARD:



NAME	ROLE
Sabrina Tinkler	President
Heather Guidugli	Secretary
Amy Muench	Treasurer
Jen Kirst	School Committee Liaison
Elizabeth Bricking	In-School Volunteer Coordinator
Megan Herfel	In-School Volunteer Coordinator
Nicole Green	Fellowship & Events Coordinator
Emily Schwegman	Fellowship & Events Coordinator
Julie Scherer	Principal
Betsy Stegner	School Secretary



WHAT EACH PTO BOARD MEMBER ROLE DOES:

ROLE	
President	<p>Sets the meeting agenda. Coordinates monthly speakers. Communicates ideas and concerns from PTO to the Principal and school.</p> <p>Leads the monthly meeting.</p>
Vice President	<p>Prepared to fill-in for President when absent at meetings. Will assume President role the following year. Confirms meeting room location calendar with school/parish.</p>
Secretary	<p>Prepares meeting PowerPoints (or handouts).</p> <p>Takes meeting minutes/notes to update PPT.</p> <p>Sends final documents for Website & Family Folder Posting.</p>
Treasurer	<p>Collects PTO family membership dues, tallies funds raised by events and activities and reports at PTO meeting.</p> <p>Meets with Fundraising event Chair and Parish Business Manager to set up WeShare to collect payment for events.</p>
School Committee Liaison	<p>Attends School Board meetings. Reports to PTO on updates and rulings. Communicates back to School board PTO member concerns.</p>
In-School Volunteer Coordinator	<p>Sets the activity and volunteer sign-up calendar for the year.</p> <p>Communicates with those signed up to remind them of commitments.</p> <p>Ensures school staff and teachers receive recognition and rewards.</p>
Fellowship & Events Coordinator	<p>Plans annual fellowship and fundraising activities. Coordinates Dine to Donate fundraising with local restaurants. Creates promotional materials and content to be shared on social media, Website, and Family Folder.</p>



I AM INTERESTED IN APPLYING FOR (check all of interest):



YOUR NAME

YOUR EMAIL ADDRESS

YOUR PHONE NUMBER

GRADE(S) YOUR CHILDREN WILL BE IN 2019-2020 SCHOOL YEAR

President

Vice President

Secretary

Treasurer

School Committee Liaison

In-School Volunteer Coordinator
(2 Possible)

Fellowship & Events Coordinator (2 Possible)

Why are you interested in this role/these roles? What can you bring to the PTO executive committee?

PTO GOALS & OBJECTIVES:

To help St. Catherine of Siena Ft. Thomas school and our parish to be a place where every student reaches their full potential spiritually, physically, and academically.

Strategy: organized communication and welcoming fellowship events that:

- foster more meaningful fellowship leading to friendship among families
- develop open and clear communication between parents, teachers and school administration
- increasing awareness of school and parish in community
- becoming the Catholic school of choice in the region leading to increased enrollment



PTO BOARD 2019-2020 NOMINATION PROCESS:

- Roles and responsibilities will be presented during February meeting.**
- Nominations will be accepted for roles February – March until 3/31 to the pto@stcatherineofsiena.org . Questions can be directed to any current board member. You can nominate self or others.**
- New board members will be voted from the nominations during April meeting (4/25).**



New board members will be installed during May meeting (5/16) for new 2019-2020 school year.

PRESIDENT'S REPORT – Sabrina Tinkler



TREASURER'S REPORT – Amy Muench

So far, we have raised **\$6368.05** or **63%** of **\$10K** goal

\$5 per family annual PTO dues can sent to office
to attention: **Amy Muench**



WAYS TO HELP FUNDS TO SCHOOL - SET AND GO:

1.) **Kroger Rewards** – use Kroger app, My Account, Community Rewards, St. Catherine of Siena Church Ft. Thomas # 80149

2.) **Smile Amazon** - <https://smile.amazon.com>

3.) **Box Tops for Education** – School earns 10 cents per General Mills product
Download “Box Tops Bonus” app from Apple Store to multiply points & scan receipt



Fundraising goal is \$10,000 for the year



BOX TOPS:

Send your Box Tops to the office in an envelope or baggie with your family's name.

Box tops were due Friday, February 22nd and family will receive passes for a Green and Gold Spirit Day for the month of March. Keep saving during the summer for the next submission in OCTOBER!

234 submitted in February!

Contact amymuench@yahoo.com with questions.



FELLOWSHIP & EVENTS COMMITTEE REPORT –

Nicole Green & Emily Schwegman



EVENTS:

DINE TO DONATE/FELLOWSHIP FOOD NIGHT: Not until Thursday, MAY 9

Discussion to have Dine to Donate events during the summer. Becky Schill will look into restaurants to participate.



Share on Facebook and with Friends and Family!



Don't forget Boosters Meeting at 7:30pm in McCrystal Hall!

Contact Boosters President Dan Walsh tallwalshdan@yahoo.com

EVENTS:

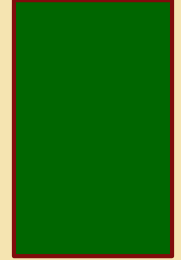
FRIDAY NIGHT FISH FRY

- Every Friday during Lent
- Bring friends and family
- Invite possible new parishioners/new families!
- **VOLUNTEER IF ABLE:** <http://signup.com/go/zNGsPKk>



SCHOOL COMMITTEE REPORT – Jen Kirst

(Please bring any concerns or question to jenkirst79@Hotmail.com)



- **Update from February 5th Meeting:**
 - Don Knochelman (diocese Head of Facilities) has estimates on the cost for an addition using our drawings.
 - Open House
 - Grant approval
 - Improvements to the School Board Constitution and Bi-laws



IN-SCHOOL VOLUNTEER COMMITTEE REPORT-

Elizabeth Bricking & Megan Herfel

Catholic Schools week teacher appreciation tea & coffee cart with \$20 gift card was well received by teachers and staff!

Product survey was February 26, 2019 from 2:45-6:45 pm with over 100 participants in attendance! Expected to receive at least \$800. We will receive a bonus for 100+ participants.



PRINCIPAL REPORT – Julie Scherer



Update on new enrollments – 5 new families of the 12-13 that attended open house enrolled in Kindergarten.

143 students committed for 2019-2020 school year.

Discussion about decrease in 5th to 6th grade class enrollment.

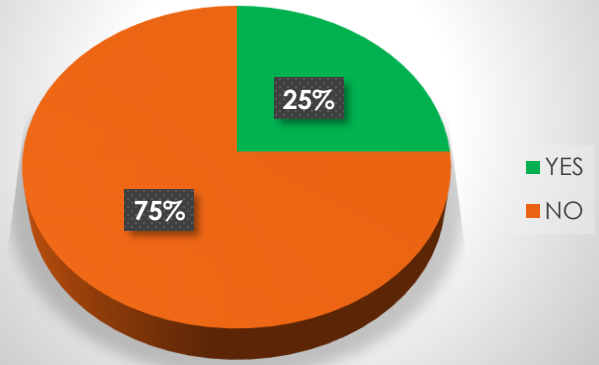
Healthy Challenge Week – March 4-10 to eat 5 servings of fruit/veg and be active for 30 minutes a day



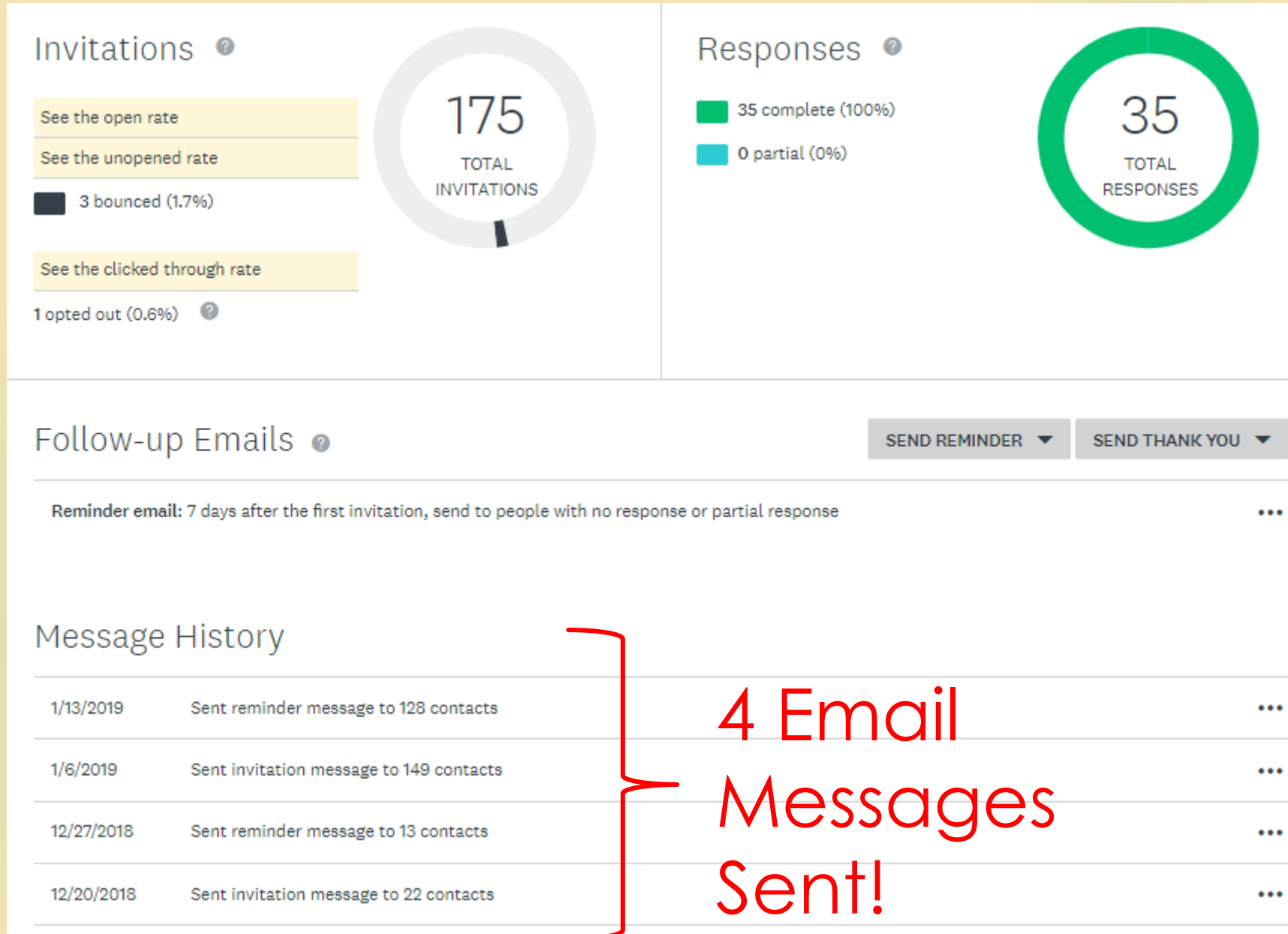
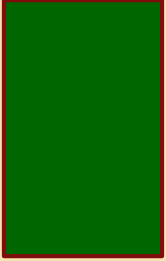
SURVEY RESULTS SUMMARY:

- Keep meeting time same at 6:30-7:30pm or 7:00-8:00pm time during the week
- No preference to childcare being offered, though 28% would like it
- Overwhelming average of 42 for alcoholic beverages being offered at meeting (versus 34 for incentive -8 or 22 for food -20)
- Guest speaker suggestions were varied: included School board, Fr. Stef, Art Teacher, students themselves, and high schools. Discussion about how to keep JR. High Enrollment up.
- Fundraising ideas also varied: include parish, make it required, more age specific events, more adult nights, etc.
- Other comments: Meet every other month, have men's/women's club night out, grant writing team, more involvement with parish, more family service projects, and new family mentoring program.

PTO FAMILY SURVEY PARTICIPATION



SURVEY RESULTS-Sent to 175 with 45 responses = 25%



Additional 10 responses are from the weblink that was sent in Family Folder and on Website

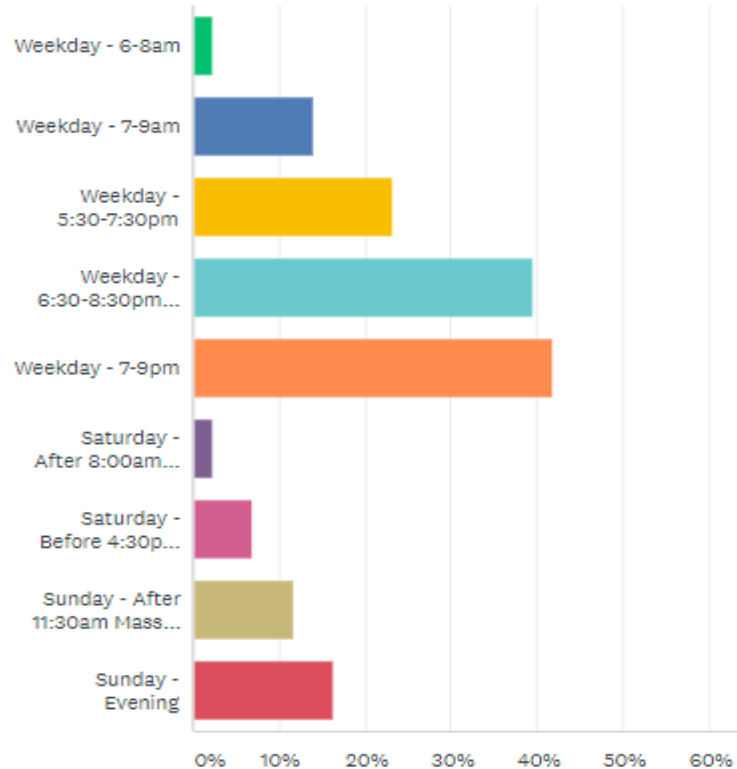


SURVEY RESULTS –

Q1

What PTO Meeting time is best for you to attend? (Check all that apply)

Answered: 43 Skipped: 2



Customize

Save

Would it be possible to keep the agenda to an hour then have an optional second social hour?

Not tues or thurs night

What about making the meeting 1x per quarter.

No strong preference on day or time, but 2 hours is too long for me, personally.

The time works best for me, however I have other activities on Thursdays. Would it be possible to switch up the day of the week occasionally?

ANSWER CHOICES	RESPONSES
Weekday - 6-8am	2.33% 1
Weekday - 7-9am	13.95% 6
Weekday - 5:30-7:30pm	23.26% 10
Weekday - 6:30-8:30pm (current meeting time)	39.53% 17
Weekday - 7-9pm	41.86% 18
Saturday - After 8:00am Mass (9:00-11:00am)	2.33% 1
Saturday - Before 4:30pm Mass (2:30-4:30pm)	6.98% 3
Sunday - After 11:30am Mass (12:30pm-2:30pm)	11.63% 5
Sunday - Evening	16.28% 7

Total Respondents: 43

Comments (5)



SURVEY RESULTS –



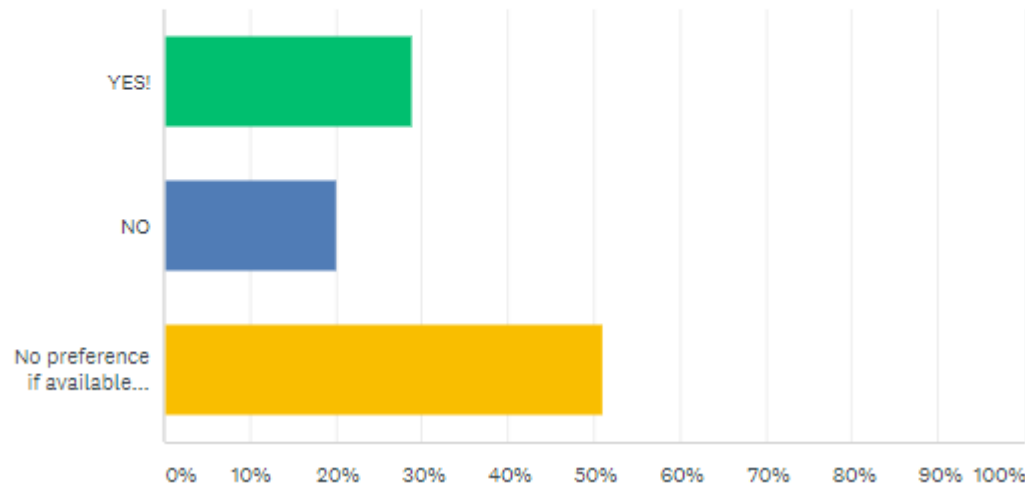
Q2

Customize

S

Would you be more likely to attend PTO meetings if free childcare was available onsite?

Answered: 45 Skipped: 0



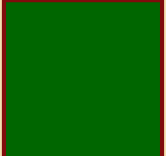
My children are old and stay home by themselves

ANSWER CHOICES	RESPONSES
YES!	28.89% 13
NO	20.00% 9
No preference if available or not.	51.11% 23
TOTAL	45

[Comments \(1\)](#)



SURVEY RESULTS –

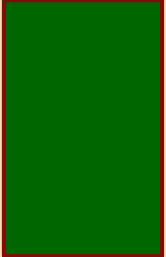


WHAT	AVERAGE
FOOD	22
ALCOHOL	42
INCENTIVE	34

8 Point difference between Alcohol and Incentive and **20** point difference between Alcohol and Food!



SURVEY RESULTS –



Q6

Save As ▼

What guest speakers or topics would you like to see presented at PTO Meetings in 2019? (So far we have had the School Police Resource Officer about internet safety/drugs, Mrs. Lorenz about the School Play, the President of Boosters, Principal Julie, and Events committee about the annual fundraising event).

I like those topics. Any about updates on curriculum changes? Didn't know if that was a different committee

Answered: 26 Skipped: 19

Wish it was every other month.

School Police Resource was interesting, Hearing from Julie is important, Boosters, everything so far seems like they have been good. Finance president.

I loved hearing the police officer!! So informative!!

Talk about bullying in school

Community involvement -how important it is to volunteer

Art teacher presentation

Speakers have been good.

Service projects available

Someone from the school board Fr. Stef

Board of ed

Maybe topics for service hours for the students. Including ideas and specific types of service hours.

The kids! I would love to have kids come and present projects or some sort of info to us.

Not sure. Maybe some parent resources like apps/websites to help kids or help parents with kids homework? I am always interested in activities/events/things for the kids to do for fun as well. I always want to support the kids in whatever way possible.

Social media, technology and youth. Navigating high school decisions.

More about preparing my student academically (for gifted students, average students and students that are struggling).

Speakers from high schools, so parents can get an idea of all the possibilities for their children future education after St Catherine Get speakers from other schools and how they have had successfully fund raising events

I'd like to have more open dialogue with teachers...see their pain points, what we can do to help, etc.

Plans for expanding / maintaining students at the middle school / junior high level

How to retain Junior High students.

I would like to hear an overview of how the school plans to drive increasing the number of students and families at the school AND how the parishioners of the church without students can be influenced to support the school.





SURVEY RESULTS –

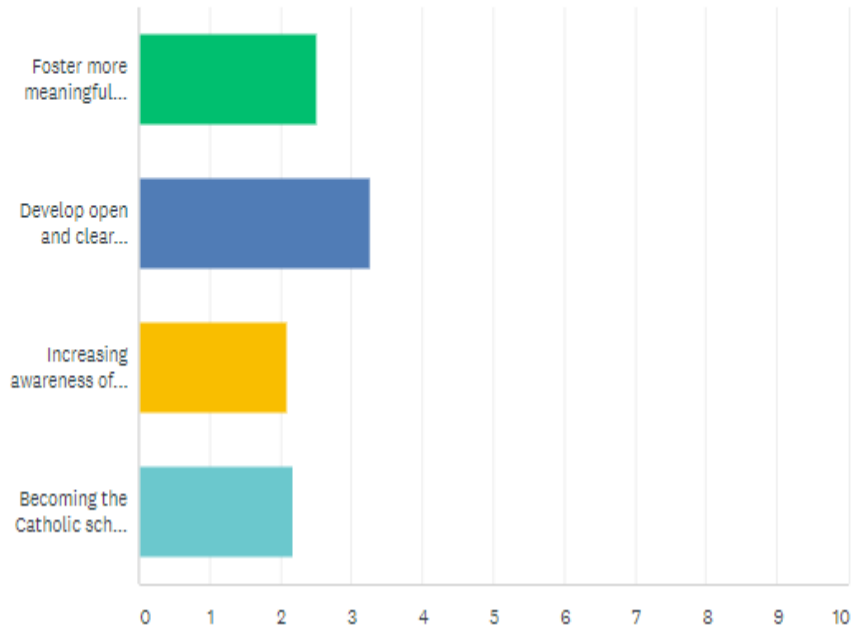
Q7

Customize

Save As

Of our current PTO goals & objectives, please rate the importance so we know where to focus our attention. (1=Most Important to 4=Less Important)

Answered: 44 Skipped: 1



	1	2	3	4	TOTAL	SCORE
Foster more meaningful fellowship leading to friendship among families (with free events and fundraising activities).	25.00% 10	32.50% 13	12.50% 5	30.00% 12	40	2.62
Develop open and clear communication between parents, teachers and school administration (with Family Folder, FaceBook, and PTO Meetings to ask for feedback to focus more on school issues).	54.55% 24	27.27% 12	9.09% 4	9.09% 4	44	3.27
Increasing awareness of school and parish in community (with Spirit Wear, FaceBook posts, and volunteer outreach events like PB & J Jam or Pre-School Play Preview).	2.44% 1	26.83% 11	48.78% 20	21.95% 9	41	2.10
Becoming the Catholic school of choice in the region leading to increased enrollment (by showing Pride with Spirit	18.18% 8	15.91% 7	31.82% 14	34.09% 15	44	2.18





SURVEY RESULTS –

Q8

Save As

Anything else to add to PTO objectives (see 4 bullet points in the question above)? PTO GOALS & OBJECTIVES: □□ To help St. Catherine of Siena Ft. Thomas school and our parish to be a place where every student reaches their full potential spiritually, physically, and academically.

Answered: 14 Skipped: 31

Recruitment?

somehow get people more involved in every /any aspect of the school and volunteering

increase parent involvement in PTO objectives

And how the parents need to volunteer in all activities of the parish community--develop the importance of working together to meet parish and school goals

Growth plan and how that ties into parish goals. If we grow more by students, we need more space for classes, activities and technology options.

Ask teachers what they need/want for their classrooms

How do we get more people involved in fundraising? We all are invested in the school so why is it more important to some then others to be a part of raising funds? Example - maybe each class could run a night at the fish fry? It's so nice to see new faces show up to help.

To strengthen the bonds between staff and families?



SURVEY RESULTS –

Family Events - Bowling etc where we can get a percentage. Family fundraisers.

Q9

Save As ▼

We are currently behind our fundraising goal. What suggestions do you have to help us reach our goal?

Answered: 22 Skipped: 23

I feel like the organizing of the fundraising events has not been put out to the general population for folks to volunteer. The more people working behind the scenes in planning, the more people will get excited about it, and spread the word for greater attendance.

I think families are pulled in a lot of different directions for fundraising, but I have enjoyed seeing Foresters and PTO team up so that they are not competing. The best way to fundraise is to get outside money, so I'd love to see fun events that non-parishioners can attend or participate in.

I think fundraising for the school and parish needs to be looked at as a whole. That way leaders and the community can see all the "asks" being sent to parishioners, parents, and local businesses and determine what can be consolidated or changed or added. (I'm also a little surprised to hear that PTO fundraising is behind because there have been some great ideas - the dine to donate, SpiritWear, etc.)

Adult night

Casino night!!! Bake sales? Movie night event? Quarter Auction? I always try to do everything I can to help via box tops/Amazon smile/Kroger community/events etc, my hubby hates going to adult events unless it involves video games gambling. Video game tourney would interest him or a casino night.

Middle school only event - let them help plan it. Must foster genuine inclusiveness. New families especially are looking to make new friends and build relationships. We can't just invite them to fundraisers, we must also invite them to dinner, and into our lives. Build a culture of includers.

A burboun drawing similar to what the foresters did last year Every event held, weather it is college night or a fish fry have a 50/50 drawing where 50% go toward the fund raising goal... Those selling tickets would need to be educate where the monies raised are going

Require every family to sign up for event help for summer festival and ball. Tired of the same people doing all the work.

Parent's night out - parents can drop their kiddos off on a Friday and go out and enjoy- give 7th/8th grade student service hours. Hold in gym, library with sports, games, quiet room.

Not sure... it is hard. People just don't understand that they need to give and participate



SURVEY RESULTS –

Q10

Save As

Any other comments or suggestions that you would like to see? (We can't improve if we don't know). Please help us!

Answered: 15 Skipped: 30

Have a better presence in our parish

My oldest is in 2nd grade so I don't really have experience with a PTO. I can't attend meetings on Mon, tues, or thurs night but I am willing to at least attend and help where I can.

Less crowded and more efficient PowerPoints at meetings.

Maybe starting out have a women's night and a men's night out every quarter.

Meet every other month and send a survey out for topics/concerns before hand.

Create a grant writing team for major School and Parish needs.

I'd like to change the venue or the setup for the meetings. With the board sitting together, it seems like it's hard to get participation from the attendees. Can we setup chairs in a circle? Move back to the library? I'm not sure how best to achieve this, but I think people need to feel engaged through active participation in order to keep coming back. Plus, I want to have fun! :)

Encouraging more family community service projects and activities focused on getting families in the school. Like PE with parents, donuts with dad, muffins with mom, watchdog dad, etc.

I think we should have a mentoring program. I feel lost and we have been there 2 years sometimes.

Great job

I'm so happy to have PTO back. You guys are doing a great job!

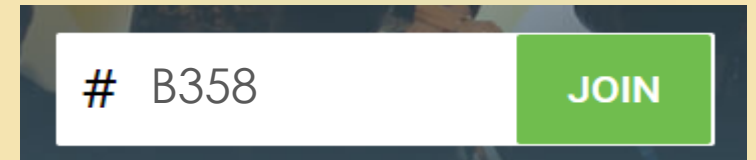
The PTO Board is so awesome! Thanks for all you do.



SLIDO, SURVEY & OTHER ANNOUNCEMENTS:

Anonymous real-time comments - Type **sli.do** into web browser.

Enter code **#B358** then hit JOIN button to take survey & submit anonymous question or suggestions and vote up favorite questions proposed by others through .

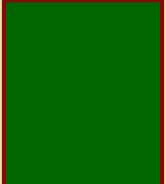


B358 JOIN

Cafeteria volunteer helpers are needed <http://signup.com/go/CWbkGqt>



2019 EVENTS: [Click the Underlined link to view PDF or Sign Up Genius](#)



DATE	DAY	TIME	WHAT
3/4/19-3/10/19	N/A	N/A	Healthy Challenge Week
3/8/19	Friday	5:00-7:30pm	Friday Fellowship Fish Fry
3/14/19	Thursday	7:30pm	Boosters Meeting
3/15/19	Friday	5:00-7:30pm	Friday Fellowship Fish Fry
3/21/19	Thursday	6:30-8:00pm	PTO Meeting
3/22/19	Friday	5:00-7:30pm	Friday Fellowship Fish Fry
3/29/19	Friday	5:00-7:30pm	Friday Fellowship Fish Fry
4/5/19	Friday	5:00-7:30pm	Friday Fellowship Fish Fry
4/11/19	Thursday	7:30pm	Boosters Meeting
4/12/19	Friday	5:00-7:30pm	Friday Fellowship Fish Fry
4/25/19	Thursday	6:30-8:00pm	PTO Meeting
4/29/19-5/5/19	April/May	N/A	Flower Sale
5/3/19	Friday	TBD	Grandparent's Day/Walk-a-Thon
5/9/19	Thursday	7:30pm	Dine to Donate & Boosters
5/16/19	Thursday	6:30-8:00pm	PTO Meeting



FINAL COMMENTS

Send questions, feedback, or comments to pto@stcatherineofsiena.org.

Anonymous questions or comments can be submitted to slido.com
Enter code **#B358** then hit JOIN button and vote up favorite questions proposed by others.



Split the Pot Winner Drawing.

Next PTO Meeting is the 3rd Thursday of the month on
Thursday, March 21, 2019 in McCrystal Hall from
6:30 – 8:00pm.



***CLOSING PRAYER:
OUR FATHER...***



THANK YOU FOR ATTENDING!

