

**St. Catherine of Siena Board of Catholic Education**  
**Minutes for Meeting of November 6, 2018**

Opening Prayer:

Roll Call: Present: Father Stef, Julie Scherer, Theresa Broering, Carol Smith, Nancy Browning, Judy Newberry, Jen Kirst, Raymond Schlosser, Absent: Excused: Gwen Fields, Ashley Cox

Minutes approved as submitted from October.

**Pastor's Report**

Father Stef asked about the discussion from October of the home school students in the sports teams and the nominal fee that was suggested in recognition of the tuition paid by the school parents. Father Stef also mentioned that perhaps this issue should be presented to PTO to see if they want to be involved with helping support the boosters with financial and/or volunteer support. Father Stef also wanted some input from the home school students' parents. He believed that there was a distinction between students from public schools who may wish to play on our teams versus home school students. He said from the church perspective, home school students were essentially another catholic school existing within the parish members. The board generally agreed that there was a difference. Additional input will be sought to further clarify what the policy should be in this are for the boosters.

**Principal's Report**

The web site continues to be updated and getting closer to being published. Father wants one web site and the school being a sub page from there.

Alex has organized a preschool preview of the play for Thursday the 15<sup>th</sup> for local preschools. We also are updating the information folder for parents who come to tour. We submitted a grant request to get funding for four teachers to attend professional development to visit the Ron Clark Academy in Atlanta. The intention is to return with ideas that could be used here. One part of this would be looking at ways to improve students inter personal skills and the academic rigor to challenge students more to push themselves. Teachers were mentioning that they wanted more professional development during faculty meetings etc. Board members also pointed out there are also resource teachers in our own area schools.

**Religious Education Report**

Theresa asked if there is a way to reach out to students who are participating in the St. Thomas CCD programs. The St. Thomas program is now to catechize the parents who then work with their own children. Some parents have approached to participate in our program. All of the safe environment training is in progress. Theresa is meeting herself with some of the students who have missed classes.

## Chairperson's Report

Nancy wanted to revisit the verification report updates.

- 1) The air conditioners for hot days/or a cool room options. Julie will work on a more defined plan for excessively hot days regarding relocating classes to various places on the campus that may be more comfortable. Father Stef said he would ask the finance committee to research what it would cost to upgrade the main electrical service. If we were to install air conditioners at some point there should be a policy for the use of the air conditioners as to what weather conditions would trigger their use so that they weren't constantly on and increasing the electrical bills excessively when conditions weren't severe.
- 2) The collaborative work space for teachers. Carol present some input from teachers. One item mentioned was moving the copy machine to a less public area, other items were an area to be found to facilitate collaborative among teachers, and to hold private consultations. Father Stef had a question of where this room would be. He suggested that Julie look at what space would be available. Father Stef we could to start logging the use of the parish meeting room but he wanted to continue to reserve the parish meeting room.
- 3) Textbook adoption plan—Julie has formed an academic committee to look at textbook adoption.

### Policy Committee:

Communication Policy: As this policy was apparently never approved for a second, final reading in its completed form, and with Julie as the new principal this year, this policy was referred back for further review between her and the faculty to see if it met their current concerns and needs.

Fund Raising Policy: Raymond found minutes where this policy had been approved for a second reading. In light of the revival of the PTO this year and the needs expressed by the boosters at the October meeting, it was agreed to review this policy again and seek further input to clarify how to proceed.

Next month we would begin reviewing what updated need to be made to the Constitution and Bylaws so that they reflect the current composition and activities of the board.

Father Stef asked for an adjournment at this point because his foot injury.

Adjournment:

Closing Prayer: